

POSITION DESCRIPTION

Position Title

Representative Teams (Squad) Coordinator

Reports To

FDNA General Manager

Direct Reports

Team Coaches

Key Relationships

VNL Administrator & Head Coach
FDNA Staff
Coach Development facilitators (external)

Locations

Training venue:

Jubilee Park Reserve outdoor netball courts - 85 Hillcrest Road, Frankston VIC 3199

Jubilee Park Stadium - 85 Hillcrest Road, Frankston VIC 3199

Match venues:

Jubilee Park Stadium - 85 Hillcrest Road, Frankston VIC 3199

Varies according to scheduled tournaments.

Environment

Frankston & District Netball Association (FDNA) is a highly respected affiliate member of Netball Victoria, offering both indoor and outdoor facilities to its members and participants.

The FDNA Representative (Squad) teams are selected from our Saturday Club competition participants to compete against other associations throughout the season.

Teams participate in weekly competitions from 11/U to 17/U age divisions. Successful representative teams progress from select tournaments to Association Championships and provide opportunities for players to be talent identified through the Netball Victoria pathway.

FDNA is the licence holder for the Peninsula Waves VNL Netball Club, providing high performance pathway access. Peninsula Waves is one of only 10 teams granted a licence in the Victorian Netball League competition.

FDNA has a strong commitment to the development of netballers.

Conditions

The Representative Teams Coordinator position is a contracted position, to be reviewed after the first full season.

Primary Purpose

To develop and manage the delivery of age specific skill and technical netball development programs for the FDNA representative teams.

This includes, but is not limited to:

- Overseeing the Association's athlete selection process.
- Leading all coaching matters relating to training, preparation, game day and review.
- Selecting, mentoring and developing coaches within the Association.
- Identifying and maximizing athlete development potential.
- Utilizing and maximizing available resources to ensure individual athletes are technically, tactically, physically and mentally prepared to perform to the highest possible standard.
- Educating and promoting the Association's VNL pathway through Peninsula Waves.
- Working with Netball Victoria to maximize development opportunities.
- Facilitating a child safe environment, fostering a welcome and inclusive space.
- Actively seeking opportunities to improve; and showcase the program and Association as a professional & welcoming organisation.

Key Responsibilities

1. Coaching
 - To develop and deliver a pathway entry level program for the age specific Association teams.
 - Understand and educate participants and caretakers about the netball development pathways.
 - Ensure that the team coaches provide athletes with direct learning at a practical level through individual, specialist and team coaching instruction and mentoring.
 - Support and mentor the coaching team in both the training and competition environment
 - Provide a conduit for communication between support staff and coaching team.
 - Determine any specialist coaching requirements & liaise with such specialist coaches as required.
 - Liaise with the coaching team in relation to coaching strategies, structures, and planning.
2. Program Administration
 - Coordinate the annual team selection process.
 - Review and implement the annual player induction program.
 - Liaise with Netball Victoria staff with respect to the training and competition loads for athletes selected in Junior State Teams
 - Collaborate with Operations Manager to plan the season's program: competitions, tournaments, camps, fun activities etc.
 - Provide operational reports on program efficacy as required.
 - Deliver the team training program including skill development sessions, fitness and conditioning sessions and recovery sessions.
 - Ensure all players are qualified prior to the commencement of competition.

- Ensure that the accurate records are kept, including training sessions, match play, injuries & reviews, training attendance, wellbeing etc
 - Liaise with FDNA Staff regarding communication and administration, including managing digital content for communication to families and the wider community.
 - Actively engage with parents and families – acting as the primary point of contact at all events.
3. Leadership
- Demonstrate excellent interpersonal skills.
 - Elicit and act on feedback – demonstrate a willingness to reflect and make change.
 - Abide by all Association Policies and Codes of Behaviour – behaving as a constructive role model.
 - Communicate appropriate team protocols and standards for the coaching team.
 - Ensure that athletes and coaches represent and promote FDNA positively.
 - Understand and uphold FDNA's vision and purpose; delivering the program as it links to the Association's Strategic Plan.
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Qualifications

- Development Coaching Accreditation (minimum), Intermediate Accreditation desirable.
 - Current Working with Children Check
 - Current Netball Victoria Member
 - Netball Australia Integrity Framework
 - Play by the Rules diversity and inclusion courses
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Experience, Skills and Competencies

- Minimum 2 years previous demonstrated successful coaching of multiple teams, at representative or higher level
 - Understanding of netball culture and not-for-profit organisations, including working with volunteers
 - Ability to set & manage multiple priorities
 - High level interpersonal, communication, and leadership skills
 - Preparedness to adhere to all FDNA and Netball Victoria policies and procedures
 - Proficient in Microsoft and Office 365 suite of programs
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Appointment - Appointed annually in October or as contracted and subject to performance review.

Remuneration Package – Honorarium by negotiation

Last review: June 2023