



FDNA

FRANKSTON DISTRICT NETBALL ASSOCIATION

FRANKSTON & DISTRICT NETBALL ASSOCIATION INCORPORATED

(Registration No. A. 14133 P)

BYLAWS

DATE: 4th November 2021



NETBALL VICTORIA BYLAWS
FOR AFFILIATED ASSOCIATIONS

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DEFINITIONS

“Association” means the Frankston & District Netball Association Incorporated(FDNA).

“Club” means a non-profit incorporated body which has an interest in netball and is affiliated with the Association.

“Bylaws” means these By-Laws of the Association as amended from time to time.

“Board” is the governing body of the Association.

“Constitution” means the constitution of the Association as amended from time to time.

“Club Delegate” is a representative of a Club or Team who liaises with the Board.

“Ineligible player” is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.

“Team” is a team which is not affiliated with a governing Club at either the Night Competition or the Saturday Competition.

"Team Official" has the meaning given to it by Bylaw 23.

BYLAWS

These Bylaws govern the Association. They are the operating procedures that determine the conduct of the Association and its members. The Board adopted these Bylaws on 17th October 2019. Any amendments to these Bylaws come into effect on the date they are approved by the Board and will remain in force until amended, repealed or replaced.

1. CLUB DELEGATE MEETINGS

- 1.1** Club Delegate meetings will be held on the dates determined by the Board and advised to Clubs from time to time.
- a) Clubs are to provide responsible person(s) for duties as per the advertised roster. Failure to do so will result in a fine.
- 1.2** All Clubs must be represented by at least one delegate at all Club Delegate meetings. Failure to attend will result in a fine.
- 1.3** Clubs who do not comply with Bylaw 1.2 may be fined by the Board (with the amount of the fine to be determined by the Board).

2. CORRESPONDENCE

- 2.1** All correspondence sent by a Club to the Association must be sent in writing from the Club Secretary or authorised person.
- 2.2** All correspondence from the Association to a Club will be addressed to the Club Secretary or authorised person.

3. FINANCES

- 3.1** Fees
- (a) The Board shall determine the fees to be paid by each Club and Team to the Association.
- (b) The Association may set an annual affiliation fee for Clubs or Teams. Each Club and Team may pay an annual affiliation fee of the sum prescribed by Association.
- (c) The fees shall be calculated to cover the costs of Association and Competition management activities.
- (d) All monies due to the Association must be paid by the nominated due date, or have an approved payment plan. Clubs or Teams that have not paid by the nominated date may not be permitted to take the court.
- (e) Any individual with outstanding debt to the Association may not be permitted to take the court for any Club or Team in any competition until the outstanding debt is paid.
- (f) Any individual who breaches Bylaw 3.1(e) may be subject to a fine as determined by the Board.
- 3.2** Reimbursements / Payments

- (a) Board members may be entitled to claim authorised expenses incurred whilst acting in an official capacity from the Association. Receipts must be supplied to the Association in order for any reimbursements to be made.
- (b) Umpires will be paid at the rate determined by the Association.
- (c) Other Association personnel may be entitled to claim authorised expenses incurred whilst acting on behalf of the Association as determined at the discretion of the Association on a case-by-case basis.

4. INFORMATION TO CLUBS

4.1 The Association shall provide information to all Clubs prior to the start of the season. This information may include:

- (a) Association contact details;
- (b) Association venue address;
- (c) Competition Bylaws;
- (d) Fixtures; and
- (e) Details of courses, seminars etc.
- (f) Other information including but not limited to duty rosters, facility hire/usage, fundraising opportunities and the like

5. CLUB AND TEAM REGISTRATION

- (a) In order for a Club or Team to be eligible to compete in the Association's competitions, the Club or Team must complete and return an official entry form to the Association by the due date.
- (b) All Clubs and Teams that submit valid entry forms and are subsequently registered by the Association shall receive information from the Association, which may include:
 - (i) Due date and amount of all fees and levies that are to be paid for the season, including Registration Fees, Court Fees, Netball Victoria Fees and any other fees that may be deemed necessary for that season;
 - (ii) A link to the Association Constitution and Bylaws;
 - (iii) Information regarding any meetings or other requirements of the Association; and
 - (iv) any information provided in accordance with Bylaw 4.
- (c) No Club or Team who submits a registration application to the Association is to be considered registered until the Association confirms in writing to the Club or Team.
- (d) The Association reserves the right to reject the registration application of any Club or Team applying to the Association for registration to participate in a competition.
- (e) All Clubs and Teams will have access to relevant Netball Victoria policies, procedures, regulations and Codes of Conduct via the Netball Victoria website.

6. NETBALL VICTORIA MEMBERSHIP

- 6.1** The Netball Victoria membership fees are set annually by the Victorian Netball Association Inc.
- (a) In order to be eligible to participate in affiliated Association competitions or programs (including NetSetGo), as a player, coach or umpire, an individual must be a current financial Netball Victoria member. All Junior, Senior and All Abilities players, coaches and umpires must register through the appropriate online registration form as provided by the Association.
 - (b) An off-the-court membership (administrative roles eg President, secretary, time keeper) product will be offered to those Association members that have an off-court role.
- 6.2** No player, coach or umpire will be permitted to participate in the Association's activities in any capacity without a current Netball Victoria membership. Any breach of this Bylaw will be subject to sanction to the individual, Team or Club as determined by the Board.
- 6.3** Single Game Vouchers may be used.
- (a) Individuals may purchase a Single Game Voucher and purchase of a voucher will allow the individual to participate as a player in the Association's activities only for the particular game or activity to which the Single Game Voucher relates.
 - (b) A player must purchase a Single Game Voucher through the nominated process prior to becoming eligible to participating in the relevant game or activity.

7. AFFILIATION FEE

- 7.1** Each Club shall affiliate with FDNA by signing an Affiliation and Agreement Form and submit the Affiliation and Agreement Form to the Administration Office by the due date indicated on the form.
- 7.2** Annual Affiliation Fee: Each Affiliated Club shall pay an annual affiliation fee which is included in the Team Entry fee and is payable in accordance with FDNA invoicing provisions.

8. INCLUSIVE ENVIRONMENTS

- 8.1** The Association is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.
- 8.2** The Association's mission is "to enrich the community through the sport of netball" and the vision is to see "more people engaged in netball more often through a diverse range of opportunities".
- 8.3** The Association will promote and encourage boys and men participating and will provide opportunities for boys & men to participate in mixed and boys/men's competitions.
- 8.4** The Association will conduct cultural awareness training & inclusive workshops to ensure your club is providing a welcoming environment and creating awareness around cultural views and barriers. The Association will foster relationships with organisations who are expert in areas of inclusion and education; in particular Peninsula Health and Good Sports.
- 8.5** The Association supports participation in netball on the basis of the gender with which a person identifies. If issues arise, the Association will seek advice on the application of the applicable Victorian discrimination laws for the particular circumstances.

- 8.6** All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
- 8.7** The Association observes the Netball Victoria Gender Regulation in regard to boys & men participating:
- (a) Boys/men who are 13 years (and older) are not permitted to participate in girls/women's competition. This means that boys must be less than 13 years of age (actual age) as at the first day of the competition or season; and
 - (b) boys that turn 13 during that competition or season will be permitted to participate for the duration of that competition or season.
 - (c) The association may consider requests for special consideration on a case by case basis and will ensure the outcome bears no adverse impact on any other member
 - (d) The Association will provide a Boys & Men Participating in Netball Policy, which will be reviewed and updated as required.
- 8.8** The Association observes the Netball Victorian Gender Regulation in regard to mixed competition:
- (a) Mixed competition for the 11&U and 13&U age groups will have NO restrictions applied on the basis of gender.
 - (b) Mixed competition for the 15&U and above age groups will observe the following rules:
 - (i) The minimum number of boys in a team is ZERO, and
 - (ii) A mixed team must only have a maximum of 3 boys on court at any one time, and
 - (iii) A mixed team must only have up to one boy in each third on court. For the avoidance of doubt this means:
 - A. One boy is permitted in the defence third occupying the position of Goal Defence or Goal Keeper, and
 - B. One boy is permitted in the mid third occupying the position of Center, Wing Attack or Wing Defence, and
 - C. One boy is permitted in the goal third occupying the position of Goal Attack or Goal Shooter.
 - D. If a team takes the court at commencement of the match with less than seven(7) players, a late player may take the vacant position. If this contravenes 8.8iii, the team must rearrange positions to comply.

9. AGE REQUIREMENTS

- 9.1** Generally, player age is determined as at the 31 December of the current playing year. Specially, bylaw 8.6 must also be applied
- 9.2** Participants must provide their correct date of birth at the time of registering and failure to do so will result in ineligibility to participate in the Association's activities
- 9.3** Participants aged between 5 and 10 years are encouraged to participate in the NetSetGO Program.
- 9.4** Participants are only eligible to participate in competition upon reaching the minimum age requirement, prior to the commencement of the relevant season.
The Minimum Age Requirements for each competition's age group are:

Age Group	Minimum
Net Set and Go(competition)	6 years

11&U	9 Years
13&U	11 Years
15&U	13 Years
17&U	15 Years
Open	15 Years

(requests for special consideration may be made & will be assessed on each application's individual merits)

- 9.5** A Team or Club who breaches this Bylaw 9 may be subject to a penalty of the loss of four (4) premiership points and/or a fine in the event that the points loss is incidental.

10. COMPETITIONS & PROGRAMS

- 10.1** The Association offers the following competition & programs:

NetSetGo		(no gender restrictions) – see 8.7 (a)
11&U		(no gender restrictions) – see 8.7 (a)
13&U	Girls	(boys <13 years of age as at the first day of competition may participate)
13&U	Boys	(girls may participate)
13&U	Mixed	(no gender restrictions) – see 8.7 (a)
15&U	Girls	(boys <13 years of age as at the first day of competition may participate)
15&U	Boys	(girls may participate)
15&U	Mixed	(gender restrictions apply) – see 8.7 (b)
17&U	Girls	
17&U	Boys	
17&U	Mixed	(gender restrictions apply) – see 8.7 (b)
Open	Women	
Open	Men	
Open	Mixed	(gender restrictions apply) – see 8.7 (b)

11. GRADING

- 11.1** The Association will implement a grading process which will be determined by the Association to evaluate, grade and re-grade all teams.
- 11.2** In conjunction with relevant Netball Victoria participation policies and philosophies teams shall be assessed and graded on age (in accordance with Bylaw 9.4), ability & capability.
- 11.3** Grading decisions may consider Team or Club requests for special consideration and shall consider inclusive, fair & equitable participation principles.
- 11.4** The Association reserves the right to re-grade a Team or Club at any time of any season.
- 11.5** Re-grading requests submitted to the Association by a Team or Club will be considered by the Association without any requirement for the Association to take any further action in relation to the grading of that Team or Club.
- 11.6** The Association will be the ultimate adjudicator of all grading decisions.

- 11.7** If a Team or Club is re-graded during a season(after initial grading rounds), premiership points and goals for and against accrued in the initial grade in that season will be transferred and apply in the new grade the Team or Club has been entered into for the remainder of the season.
- 11.8** Teams must play any four(4) players registered on Official entry form (official players). If a team finds it only has four(4) official players for the remainder of the season, the Club or Team may apply for permission to make a regular team player an official player. Such application must be made by a Club or Team Official in writing. The remaining players and emergencies, as registered, may play in a higher or lower grade until tied (in accordance with Bylaw 17.4), unless regraded by the Association.
- 11.9** Players who have played at National, State or VNL level in the current or prior year will not be permitted to play lower than the top section in any FDNA competition.
- 11.10** The penalty for breaches of Grading Bylaws include loss of premiership points and 10 points percentage to the opposing team or a financial fine as determined by the Board.
- 11.11** Premiership points and percentage accrued during grading rounds shall not be carried into the season proper. Round 1 will be played after grading rounds have been played.

12. DRESS CODE

- 12.1** Uniform standards are specified in the Association's Inclusive Uniform Policy which is implemented with consultation from all member groups and reviewed annually, or as required.
- 12.2** Representative Squad and Peninsula Waves
- (a) The Association representative squad & VNL Club uniform will be determined by the Association, in consultation with the members.

13. CLEARANCES

- 13.1** A clearance is required if a player wishes to transfer to another Club during a season.
- 13.2** No player will be granted more than one (1) clearance per season.
- 13.3** A clearance will not be granted after the half way point of the relevant season has passed.
- 13.4** Players who owe outstanding playing fees to the Association or are in possession of Club or Team property (uniform, equipment) are not eligible to be granted a clearance.

Penalty: *Fine as determined by the Association. Match points may also be lost by the receiving club in each instance the player takes the court without approved clearance as determined by the Board.*

- 13.5** To obtain a clearance, a Club must submit a clearance application to the Association via the approved process and must comply with all of the requirements as outlined by the Association. The individual's existing Club or Team has seven (7) days from date of lodgement to complete the clearance upon receipt of approval from the Association or the Association will automatically clear the player to the new Club. If a clearance application is approved by the Association, the player and both Clubs will receive notification of such approval.
- 13.6** Any dispute arising from clearance restrictions will be dealt with according to the relevant grievance procedure of the Association.

14. CONDUCT OF GAMES

- 14.1** The Association is subject to, and must comply at all times with, The “Official Rules of Netball” as amended or revised from time to time.
- 14.2** The length of quarters for all matches governed by the Association will be determined by the Association prior to the start of the season.
- 14.3** If games are centrally timed there will be no injury time. However, matches may be stopped by the umpires at their discretion at any stage as considered appropriate to ensure the safety of players and maintain a safe playing area.
- a) Injury time is allowed for finals and will be applied according to “The Official Rules of Netball”

15. SCORING

- 15.1** The Association will determine the official scoring procedure for all games. Any reference to “signing” a scoresheet may refer to an electronic version or process, which can change from time to time.
- 15.2** It is the responsibility of the first named Team or Club to score the game.
- 15.3** Each Team or Club must provide a non-participating scorer for all games.
- 15.4** The scorers must stand together for the duration of the game on the sideline level with the centre circle.
- 15.5** One (1) official scoresheet(which may be electronic) will be used for each game. This scoresheet will list the complete names (both given and surname) of all players intending to participate as players in the game. This scoresheet shall also indicate the positions played each quarter by individuals and the game score. A record of centre passes must also be kept and provided if requested by an umpire.
- 15.6** At the conclusion of the game, to indicate their satisfaction that the information on the official scoresheet is correct, the official scoresheet is to be signed by the captains of both competing Teams or Clubs and the scorers.
- 15.7** The officiating umpires must also verify that they have officiated the game, by the process stipulated by the Association.
- 15.8** One (1) premiership point will be deducted for teams with incorrect or incomplete score sheets or that have otherwise failed to comply with Bylaws 15.1-15.7.
- 15.9** If a scorer, Team or Club believes the score sheet is incorrect they must:
- (a) not sign the official scoresheet and notify the Association’s administration team;
- (b) lodge a dispute in writing with the Association within 48 hours of the game being played.
- The Association will advise the result of the dispute and this decision shall be final and binding on all parties.

16. COMPETITION LADDERS

- 16.1** Competition ladders will be made available by the Association during competition seasons.
- 16.2** Premiership points are awarded during competition seasons as follows:
- (a) 4 points for a win or bye;
- (b) 2 points for a draw; and

- (c) 0 points for a loss, forfeit or abandonment.

- 16.3** In the event of Teams or Clubs being equal on points, positions shall be determined by the percentage of goals scored for and against each Team or Club (with higher percentage from the relevant Teams or Clubs leading to higher position on the ladder). In the event of Teams or Clubs being equal on percentage, positions shall be determined by the greater number of goals scored by those Teams or Clubs.

17. BORROWING PLAYERS – SATURDAY DOMESTIC COMPETITION ONLY

- 17.1** Players may play a second game on any given day only to enable the team they are filling in for the field seven (7) players providing:
- a) The player may only play for an age group or section higher than their own registered team
 - b) The player must cease playing as soon as practicable if the team they are filling in for is able to field seven (7) players after the start of play.
- 17.2** Where there are two or more Teams from the same Club graded in the same section, players can only play with their registered Team in that section.
- a) In the event of two grades being combined (for example A/Ares) these sections are considered to be the same competition.
- 17.3** A player may fill in for a higher team INSTEAD of playing with their own registered team if released by the Coach of the registered team (in writing) or if their registered team is on a Bye. Bylaw 17.4 applies.
- 17.4** Players may fill in for any team other than their registered team three times (in total, not 3 times for each team). If a player fills in a fourth time, the player will be deemed to have transferred to that team, and for the duration of the season is only eligible to play for the New Team.
- 17.5** Players may play a maximum of three (3) games in a Team without transferring to that Team for the duration of the season in accordance with Bylaw 17.4.

18. FINALS

- 18.1** Finals will be played at the conclusion of the regular rounds of a season.
- 18.2** The format for finals for any given competition will be determined by the Association.
- 18.3** The ladder position of Teams and Clubs at the conclusion of the regular rounds of the season shall determine the Teams and Clubs which qualify to participate in the finals. Ladder positions are to be calculated in accordance with Bylaw 16.
- 18.4** Bylaw 13 applies to finals matches in the same manner as regular season matches.
- 18.5** In the event of a drawn game:
- a) Senior teams will play 4 minutes each end. If the score is still equal the team to throw two(2) consecutive goals shall be the winner.
 - b) Junior teams will play three(3) minutes each end. If the score is still equal the team to throw two(2) consecutive goals shall be the winner. If there is no result after 5 minutes the game shall be rescheduled for a later time, allowing for an appropriate rest period.

- 18.6** NetSetGO and 11/Under Teams or Clubs will not participate in finals and may participate in a round robin or other activity as scheduled by the Association.

19. PLAYER QUALIFICATION

- 19.1** Subject always to Bylaw 17, players shall be permitted to play in one age division(s) competition per day/night.
- 19.2** Players must play a minimum of 2 quarters in 50 percent of the number of weeks fixtured in the season to qualify to compete in the finals
- 19.3** Teams or Clubs found playing an ineligible player during finals will be deemed to have lost that game.
- 19.4** Teams or Clubs may apply for special consideration to allow an unqualified player to participate in finals under exceptional circumstances. The Association will consider each request on it's own merits & may approve or deny the request at it's sole discretion.

Penalty: *If the individual does not play the number of games and quarters as stipulated above, the player will be ineligible to participate in finals for that section (with the exclusion of permission granted per Rule 19.4)*

20. FORFEITS

- 20.1** In the event that a Team or Club forfeits prior to the game clock starting, only players of the non-offending Team or Club will be deemed to have participated in that game. Players of the offending Team or Club will not be deemed to have participated in that game.
- 20.2** A forfeit fine determined by the Association will be imposed on any Team or Club that forfeits a match and must be paid before that Team or Club's next game.
- 20.3** If a Team or Club notifies the Association 24 hours before the competition of its intent to forfeit, a reduced penalty will be imposed. This is considered a "notified forfeit".
- a) In the case of a Sunday night or Monday morning competition, notice to forfeit must be received by 5pm on the Friday prior to the match to be considered "notified".
- 20.4** A forfeit may result in that Club or Team's exclusion from entry into future competitions.
- 20.5** If a team fails to take the court at the commencement of the match it shall be penalised one(1) goal per minute after the Umpire has signalled commencement of the game in line with the central timekeeping siren. The Scorer should keep time & note the number of goals awarded – this should be approved by the Umpire. The late team must be notified of the penalty prior to taking the court. If a team has not taken the court by quarter time it is considered to have forfeited the match. The opposing team shall be awarded four(4) points and ten(10) goals to nil and the opposing team will pay court fees and a fine.

21. CANCELLATIONS

- 21.1** (a) When games are cancelled on account of a factor beyond the control of the relevant Teams or Clubs (e.g. power outage, or other extenuating circumstances,, weather or some other cause) the match will be deemed a draw, both Teams or Clubs will be credited with two (2) points and ten (10) goals each and the competition will continue as per the fixture.
- (b) if a match is called off after half time the score will stand

- 21.2** In the event that a game is cancelled due to weather(after half time), the players recorded on the scoresheet will be deemed to have participated in the game.
- 21.3** Should circumstances occur which require successive rounds to be cancelled, the Operations Managerand/or Board will consider the position and determine a suitable course of action.

22. SELECTION OF REPRESENTATIVE TEAMS

- 22.1** The Association will appoint a Coordinator of the Representative Squad.
- 22.2** The Association will develop a team selection policy.
- 22.3** Nominated Association selectors will complete an online learning program as appropriate.
- 22.4** The Association will organise the representative squad selection trials.
- 22.5** Selection trials will be conducted under the following conditions:
- (a) All players who have submitted a player registration form shall be informed of the date, time and place where selection trials are to be held.
 - (b) Notice of selection trials will be provided at least ten (10) days prior to the date of the selection trials.
- 22.6** Team Selection Panels
- (a) Team Selectors will be appointed for each team and may be made up of the Team Coach and other nominated selectors.
 - (b) Team Selectors may be appointed to more than one panel.
- 22.7** Players shall be notified of the outcome of selection trials within the timeframe nominated by the Association.
- 22.8** Players may request feedback from the Team Selectors.
- 22.9** The Team Selector's decision shall be final and no appeals regarding selections made under this Bylaw are available.
- 22.10** To be eligible to represent FDNA in 11U, 13U, 15U age groups a player must participate in the Saturday Domestic Competition in accordance with the Qualification Policy.
- a) To represent FDNA in 17U Squad a player must participate in the Saturday Domestic Competition OR participate in an FDNA conducted competition on any other day for the duration of the season in which the player represents FDNA; and
 - i) The team must be part of an affiliated Club, wearing the Club uniform and name.

23. TEAM OFFICIALS

- 23.1** The Team Officials shall consist of any of the following roles:
- (a) Coaches
 - (i) All coaches should have a minimum 'Foundation Coaching Level Accreditation' in order to coach a Team or Club.

- (ii) Representative Coaches must have a minimum 'Development' accreditation and the Association may contribute to the cost of this accreditation
 - (iii) VNL Club Coaches must have a minimum 'Development' accreditation for PENS teams and be aspiring to complete 'Intermediate' level.
 - (iv) VNL Club Coaches must have a minimum 'Intermediate' accreditation for VNL teams and be aspiring to complete 'Advanced' level, or as otherwise required by Netball Victoria in order to comply with VNL Licence requirements.
- (b) Team Managers
- (i) A team manager may be appointed for each selected Team or Club.
- (c) Primary Carer
- (i) Each Team or Club may have an appointed primary carer who is qualified (minimum of basic first aid) to treat injury or illness. The primary carer is permitted on the court during a stoppage for injury/illness of a player or blood issues.
 - (ii) The primary carer must wear identification if specified by the Association.
- (d) Scorer and Timekeeper
- (e) Umpires
- (i) Two umpires shall be appointed for each match.
 - (ii) An individual must, at a minimum, be twelve years of age and have completed the online theory exam to be eligible to be appointed as an umpire.
- (f) Captain & Vice-Captain

24. AWARDS

- (a) All NetSetGO and 11&U participants will receive a participation award as deemed appropriate by the Association.
- (b) All players who participate in a grand final will receive an award to be determined by the Association.
- (c) The Association celebrates volunteerism and presents awards to significant volunteers annually

25. PRESENTATION NIGHT FOR REPRESENTATIVE AND VNL CLUB MEMBERS

- 25.1** A presentation night(or similar) shall be held by the Association.
- 25.2** The date and format shall be determined annually by the Association.
- 25.3** Presentation of all Association awards shall be made on the presentation night.
- 25.4** Recognition of achievements shall be made on presentation night.

26. FUNDRAISING

- 26.1** The Association shall conduct fundraising activities during each year.
- 26.2** The Association shall determine the specific fundraising activities to be conducted.
- 26.3** Individual representative Teams or Clubs must seek approval from the Association for any individual fundraising activities they wish to conduct. Teams or Clubs must apply in writing at least four weeks prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant, must be provided.
- 26.4** All members are expected to support the fundraising activities of the Association.

27. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 27.1** The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.
- 27.2** The Association shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

28. ACCREDITATION

- 28.1** The Association shall take all reasonable steps to ensure that all Team Officials have the appropriate minimum qualifications.
- 28.2** Where minimum accreditation standards are not met, the Association shall encourage and support the member(s) to achieve the minimum accreditation standard.
- 28.3** The Association will not appoint any person to a Team Official position unless that individual has achieved the minimum standard accreditation, or is in the process of acquiring the minimum standard accreditation.

29. RISK MANAGEMENT

- 29.1** Injury Reporting
- (a) All Teams and Clubs are responsible for recording all injuries of the injured player (or players' guardian for players under 18) on the Association Injury Report Form.
- 29.2** Child Safety in Netball
- (a) The Association and all Teams and Clubs are responsible for the observance, promotion, enforcement and monitoring of the Child Safety in Netball Policy and Code of Conduct.
- (b) The Association and all Teams and Clubs are responsible for the management and administration of the application of the Netball Victoria Working with Children Check Regulation.
- 29.3** Game Day Checklist
- (a) A Game Day Checklist must be completed prior to all Association and Team and Club competitions, tournaments, games, programs and training.

- (b) Any hazards identified will be:
 - (i) Documented;
 - (ii) Rectified if possible; and
 - (iii) Reported to the appropriate agency (local council, reserve committee) if major repair is required.

29.4 First Aid

- (a) The Association will provide a first aid kit and defibrillator for competitions played at the Association's venues.
- (b) Teams and Clubs must provide their own first aid kit when playing away from an Association venue.
- (c) The first aid kit will be stored in an accessible location and all appropriate personnel (including court supervisors and Staff) will have access to it.
- (d) The Association will maintain the first aid kit & defibrillator supplies.
- (e) The Association will have a designated room or area for the treatment of injuries.
- (f) The Association will ensure that a qualified first aider is present at all competitions.

29.5 Emergency procedures

Emergency phone numbers - ambulance, police and an emergency procedure plan is to be displayed at the Association venue.

29.6 Weather

In the case of extreme weather conditions, the Association shall refer to the Association's Wet Weather Policy.

29.7 Smoke Free

The Association adopts a smoke free policy.

Smoking is banned at any FDNA managed venue during organised underage sporting events and training sessions. This includes electronic cigarettes.

29.8 Responsible attitudes to Alcohol in Sporting Clubs

The Association has an Alcohol Policy.

29.9 Sun Protection

The Association will adopt a sun smart policy.

29.10 Netball Australia and Netball Victoria Policies

The Association will adopt all codes, policies, procedures and regulations from Netball Australia and Netball Victoria as amended from time to time.

30. DISPUTE RESOLUTION

- 30.1** Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Board may impose such penalty. For any other breach of the Bylaws, the Board will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.
- 30.2** Any member who does not agree with a penalty or action of the Board made under this Bylaw, may advise the Board in writing within a timely manner following the penalty or decision being made. The Board may then:
- (i) Discuss the issue with the relevant party and then make a decision regarding the matter. The Board shall inform the party/s involved of their decision either verbally or in writing; or
 - (ii) Have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.
- 30.3** Any penalty imposed under Bylaw 29.2 is final.

31. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

- 31.1** Where these Bylaws are silent on a particular matter, a decision can be made by the Board. In exceptional or extenuating circumstances, the Board may, acting reasonably, alter, vary or waive the requirements set out in these bylaws relating to the Association.
- 31.2** If a Bylaw becomes detrimental to the objects of the Association, an Extraordinary meeting may be called by the Board or two thirds of Affiliated Clubs, to prevent implementation of same, until such time that it can be amended or removed.

32. AMENDMENTS

- 32.1** Bylaws may be amended annually
- 32.2** Proposed changes must be submitted to the Secretary, in writing, prior to or tabled at the Pre Annual General Meeting.
- 32.3** All Affiliated Clubs shall be notified of proposed changes/additions a minimum of twenty-one(21) days prior to the Annual General Meeting.
- a) At the Annual General Meeting proposed changes will be voted on and a majority votes in favour is required for the change to be approved.

33. REMEDIES

- 33.1** Breaches of FDNA, Netball Victoria and/or Netball Australia rules or any Bylaws may result in a loss of points and/or fine. All fines must be paid within the 28 days of the invoice.
- 33.2** Continual breaches and/or misconduct of persons involved in the Association in any respect may result in Bylaw 31 being enacted.

34. INDEMNITY

Except where provided or required by law and such cannot be excluded, the Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the Association's activities as a member.